

Visit Procedures – Talbot Hall

Rules and regulations for visiting a resident are as follows:

- Talbot Hall has a regulated visit program. General population visits can be arranged, providing proper staffing is available, with twenty-four (24) hours advanced notice.
- Residents are requested to complete a Visit Card that lists all the people they wish to visit. Visitors are required to provide picture ID with their current address. If their ID does not match what you put on the visit card, they will not be allowed to visit. Visitors may be required to submit to a search by a scanning device and may be required to submit to a pat search.
- A visit may be denied, terminated or suspended under the following circumstances: If the visitor appears to be under the influence of drugs or alcohol, space is unavailable or if the visitor/s refuses to submit to search procedures. Visitors are not permitted to have any type of contraband within the facility. They are not allowed to bring in cell phones or any devices that can put risk to the program.
- To maintain a safe and orderly environment Talbot Hall has the following rules in place during visits:
 - No physical contact between resident and the visitors.
 - Visitors are required to sit across the resident.
 - No items are permitted to be exchanged. (i.e. pictures, money, cigarettes, etc.). All items must be dropped off at the main reception window.
 - Visitors must not bring in any items that are considered contraband.
 - Visitors are not allowed to bring in handbags, electronic games or toys, MP3 players, recording devices, cameras or cell phones.
 - Visitors must dress appropriately.
 - Once signed-in, visitors are not permitted to exit and then re-enter the building.
 - Visitors may bring in food, which must be consumed during the visit.
 - Residents are not permitted to save food, bring food to their rooms or share it with other residents.
 - Visitors bringing in food can provide food only for the resident being visited.
 - All food that is brought in must be in transparent clear plastic containers. Any bag used to transport food must be transparent, clear and see through.
 - Glass bottles or containers are prohibited.
 - Malt beverages are not permitted.

NON-CONTACT VISITS:

For residents who are zero tolerance, non-contact visits can be arranged through the Director or Deputy Director. Visits must be scheduled 24 hours in advance, can be scheduled any evening between 7:00 pm and 9:00 pm, Monday–Friday, and will be one hour long.

SPECIAL VISITS:

A special visit for long distance relatives, attorneys, and clergy or social service agencies is permitted. Special visits are granted by the Director or designee.

Visitation Procedures for Attachment B

Visiting hours for this RCRP are as follows:

- Monday: 7:00 a.m. – 9:00 p.m.
- Saturday & Sunday: 11:00 a.m. – 4:00 p.m.

Registration ends at 3:30pm on Saturday and Sunday and 7:00 p.m. on Monday. During the winter or during bad weather, the number of visitors or the time of a visit may be restricted.