

Visit Procedures – Field House

Rules and regulations for visiting a resident are as follows:

- Residents will be required to provide a list of persons who will be permitted to visit. Number of visitors is defined by the following:
 - Residents who are convicted of a violent crime, as defined in the Resident Handbook, are eligible to list five (5) persons as visitors.
 - Residents who have not been convicted of a violent crime and are furlough eligible may list three (3) persons as visitors.
- The resident must inform staff in advance of the need for special visit. Examples include out of town guests, attorneys, clergy, etc.
- Visitor must sign in via the visitor's log, providing the date, their name, the resident whom they are visiting and their time of arrival. All items must be clearly logged.
- The residents have full responsibility for their guests and their guest's behavior.
- Visitors will be confined to designated visiting areas.
- Visitors must leave the facility and grounds by the designated hour, or earlier, if they have been asked to leave by program staff.
- Visitors must sign out at departure.

Any violation by a guest will be attributed to the resident, who will suffer the appropriate consequences, including possible suspension of visitor privileges. Visitors may lose the privilege of recurring to the facility.

Visiting hours for this RCRP are as follows:

- Monday – Friday: 5:00 p.m. – 9:00 p.m. (Except on House meeting night)
- Saturday and Sunday: 12:00 p.m. – 9:00 p.m.
- Holidays: 12:00 p.m. – 9:00 p.m.

Registration will begin at 10:45am for the first visit and 1:45pm for the second visit. Due to the limited amount of space available to be utilized for the visit program, visitors arriving in the morning will not be permitted to remain and visit beyond 1:00pm, although they may visit on both Saturday and Sunday.